

# Keller



Graduate School of Management

## Commencement Ceremony

Sunday, February 28, 2010

Graduates report at 1 pm

Ceremony at 2 pm

## Gwinnett Center Arena

The following information is provided to assist you in the graduation process:

- ▶ **Graduation Ceremony**
- ▶ **Gwinnett Center Arena Directions and Layout**
- ▶ **Frequently Asked Questions**
- ▶ **Jostens** (vendor for graduation attire, items)
- ▶ **Photo Session – Head Shots**

If you still have questions after reviewing this information, please contact:

Michael Dillon, 404.760.1401, email [mdillon@devry.edu](mailto:mdillon@devry.edu)

**NOTE: There is no secured area for purses or personal items.**

# KELLER GRADUATE SCHOOL OF MANAGEMENT

## GRADUATION CEREMONY

**DATE :** SUNDAY, FEBRUARY 28, 2010

**TIME:** 1 PM – Graduates Arrive      2 PM – Ceremony

**PLACE:** Gwinnett Center Arena  
6400 Sugarloaf Parkway  
Duluth GA 30097  
Telephone: 770.813.7500  
Parking: No charge

### DRESS

- Men: White shirt with tie, dark trousers and dark shoes. Please, no tennis shoes or sandals. Graduation gowns are fitted to wear with no jacket underneath.
- Women: White blouse, dark skirt, dress or slacks, dark shoes.  
**NOTE:** Only symbols of academic achievement and/or organizational awards, such as, medals, and/or honor cords, are worn on top of the graduation gown. **Ladies, before you put on those high, high heels, please be aware that you will be going up and down steps.**

### TASSELS

Tassels are placed, and remain, on the **LEFT** side of cap.

### PHOTOGRAPHS

Sure Shot professional photographers will take two pictures of you receiving your diploma during the ceremony. The pictures may be viewed and ordered online at [www.SureShotPhotography.com](http://www.SureShotPhotography.com), DeVry is the password. Photographs will follow the same order of the Commencement Program and will be available for viewing March 2 through March 31. Also available for ordering online through Sure Shot is a DVD of the entire ceremony.

### IMPORTANT NOTES

- **Please be respectful of your fellow graduates; no use of electronic devices: talking or texting during the ceremony.**
- **The ceremony will last less than two hours – please plan your day accordingly.**
- **There is no secured area for purses or personal items.**
- Please ask your guests to arrive on time in order to enjoy all of the ceremony.
- Guest seating is first come – first serve.
- Upon check in, you will be given your name card reflecting academic honors, if applicable. On stage, you will give your name card to the graduation announcer.
- If you have academic honors, you will be given an honors cord and tassel.
- Academic honors announced during the ceremony reflect the cumulative grade point average (CGPA) as of the end of the October 2009 session. Diplomas will be mailed approximately three months after the ceremony and reflect honors from the final CGPA.
- Your guests' safety is important to us. Guests may take pictures/videos from their seats; however, they will not be permitted to leave their seats for this purpose while inside the Arena.

# Gwinnett Center Arena

6400 Sugarloaf Parkway, Duluth, GA 30097

770.813.7500 or 800.224.6422

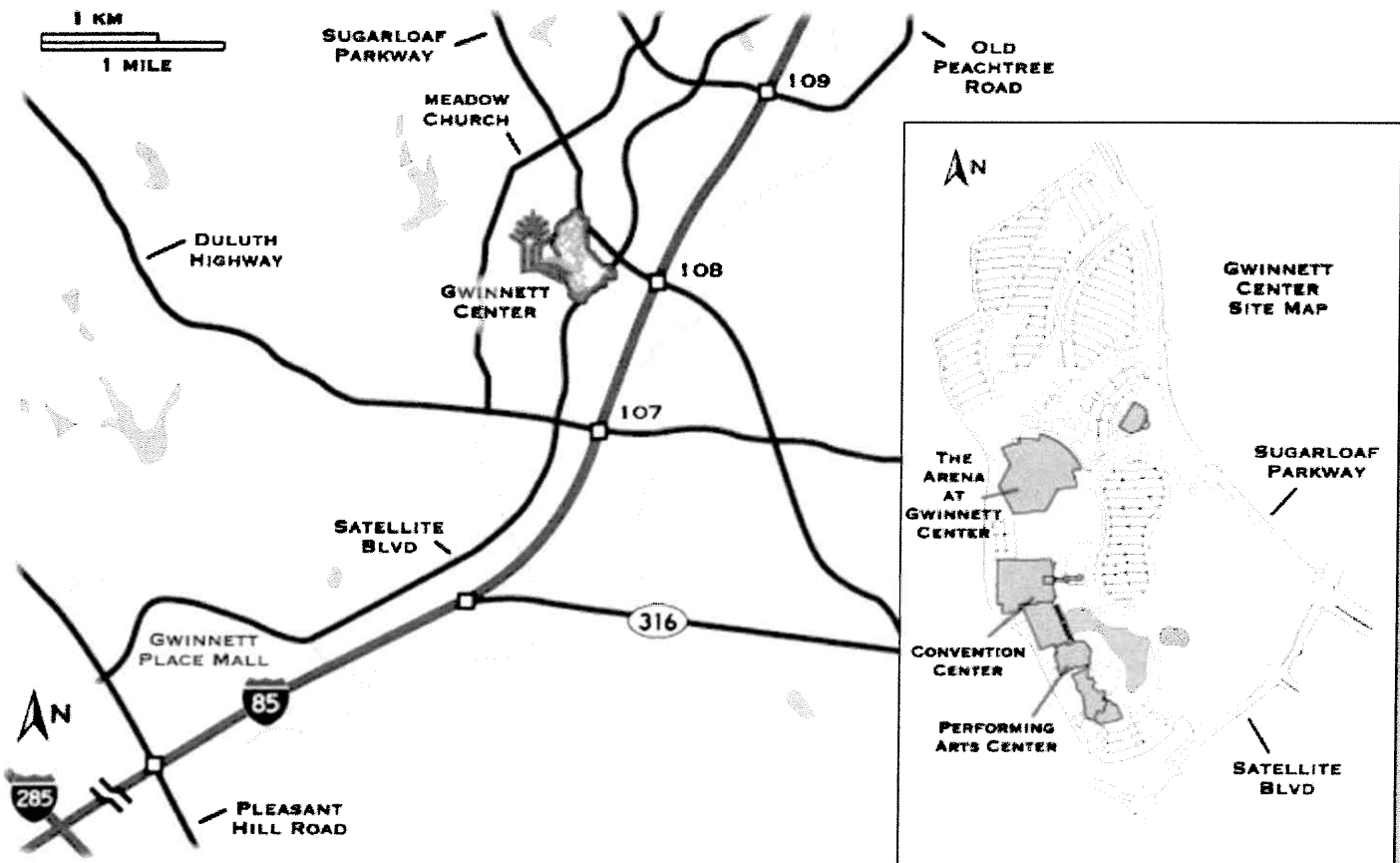
[www.gwinnettcenter.com](http://www.gwinnettcenter.com)

## Directions

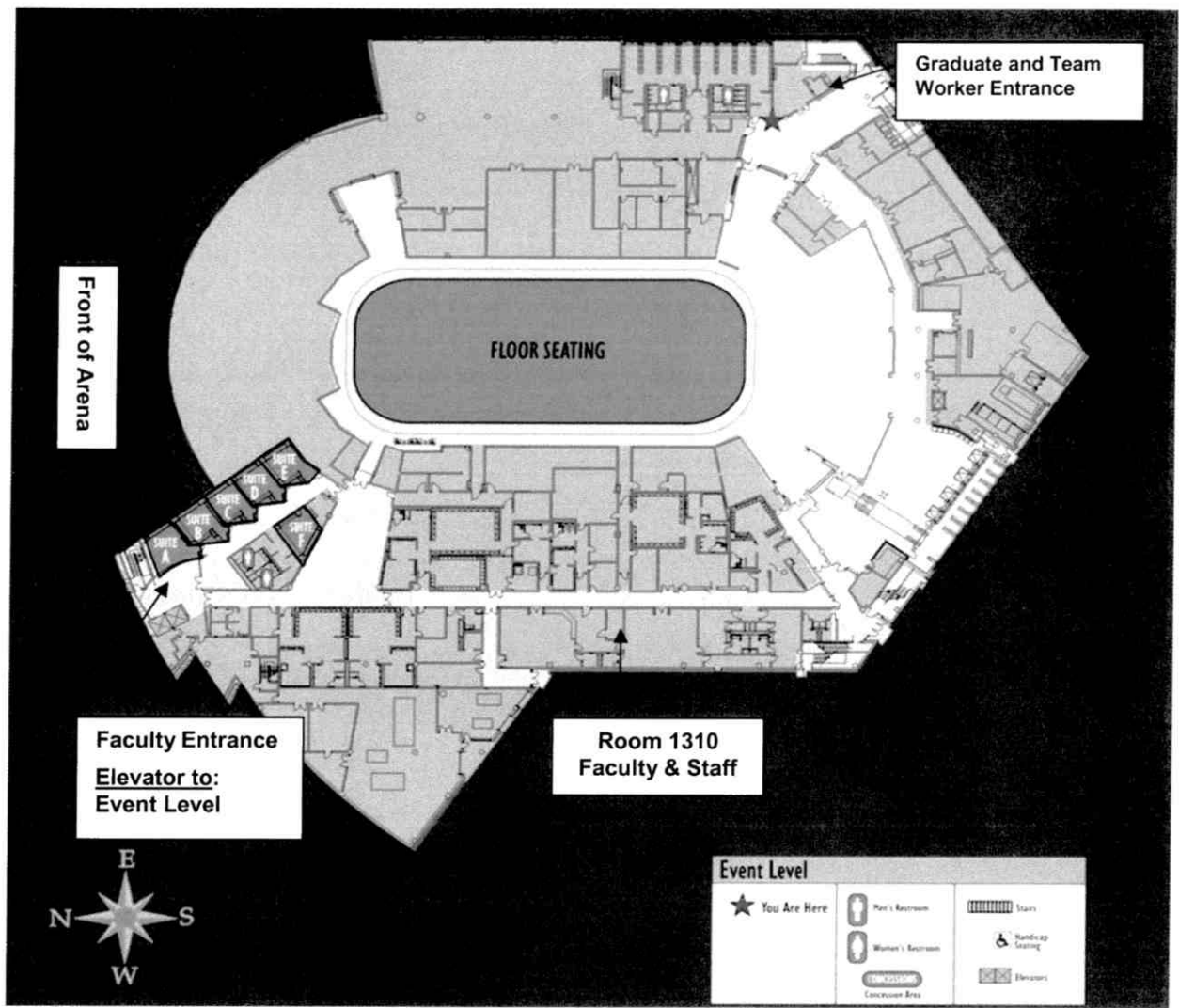
Gwinnett Center Arena is about 45 minutes north on I-85 from Atlanta's Hartsfield-Jackson International Airport and 30 minutes north on I-85 from downtown Atlanta.

**Heading North:** Take I-85 to Exit 108/Sugarloaf Parkway. Turn right off the exit, go back under the Interstate and cross over Satellite Blvd. The Gwinnett Center Arena is on the left.

**Heading South:** Take I-85 to Exit 108/Sugarloaf Parkway. Turn right off the exit and cross over Satellite Blvd. The Gwinnett Center Arena is on the left.



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# **GWINNETT CENTER ARENA LAYOUT**

6400 Sugarloaf Parkway  
Duluth, GA 30097  
770.813.7500 or 800.224.6422  
[www.gwinnettcenter.com](http://www.gwinnettcenter.com)  
Parking: No charge

## **KELLER GRADUATION CEREMONY February 28, 2010**

**Graduates report at 1 pm  
Ceremony at 2 pm**

# Keller Graduate School of Management

## February 2010 Graduation Ceremony

### FREQUENTLY ASKED QUESTIONS

**Is there a graduation ceremony rehearsal?**

*No, there is not. Please be at the Gwinnett Center Arena by 1 pm on February 28 with your academic attire. You will be given instructions about the ceremony at that time.*

**How many persons can be invited to the ceremony?**

*There is no limit.*

**Do my guests need invitations or tickets to get into the ceremony?**

*No, they do not.*

**Is there adequate parking?**

*Yes, at no charge.*

**How long is the ceremony?**

*1 ½ - 2 hours.*

**Do we have a DeVry corporate/discount rate at any of the hotels near the ceremony site?**

*Yes, we do (see following page). NOTE: DeVry University is not affiliated with, nor does it specifically recommend, the Holiday Inn.*

**What restaurants are located near the ceremony site?**

*Please visit online [www.gwinnettcenter.com](http://www.gwinnettcenter.com) click "Guest Services", click "Around Gwinnett Center", then click "Where to Dine". Also, snacks will be available at the Concession booth located inside the Arena.*

**Will photos be taken at the ceremony?**

*Yes. Sure Shot professional photographers will take two pictures of you receiving your diploma on-stage during the ceremony. The pictures may be viewed and ordered online at [www.SureShotPhotography.com](http://www.SureShotPhotography.com), DeVry is the password. Photographs will follow the same order of the Commencement Program and will be available for viewing March 2 through March 31. Also available for ordering online through Sure Shot is a DVD of the entire ceremony.*

**If I have honors, when do I receive my honor cord and tassel for academic achievement?**

*Upon check-in at the ceremony.*

**If I cannot attend graduation, and I have academic honors, how can I get my honor cord and tassel?**

*After the ceremony, contact Michael Dillon at 404.760.1401 or email [mdillon@devry.edu](mailto:mdillon@devry.edu)*

**Can more than one diploma be ordered?**

*No, only one.*

**When can I expect my diploma?**

*Approximately three months after the graduation ceremony.*

**Special Rate for DeVry University Graduation**  
**\$69 + tax per night**  
**February 26-27, 2010**  
**Please call 770-476-2022 and ask for group reservations**  
**Indicate that you are with DeVry.**

**We are the closest hotel and within  
walking distance of the Gwinnett Arena**

*The Holiday Inn – Gwinnett Center is located Northeast of Atlanta in the heart of Gwinnett County. The property is down the street from Discover Mills Mall, a variety of restaurants, grocery stores and entertainment including Dave and Busters/Jillian's, Movie theaters and Medieval Times Dinner Theater. Located off I-85 and Sugarloaf Parkway, the hotel is easily accessible to major freeways and access routes.*

*The Holiday Inn is the perfect place to be away from home or the office.*

- *Comfortable Lobby area where all guests can relax and socialize next to the fire place*
- *Indoor swimming pool and fitness room*
- *Sundries open 24 hours a day*
- *Business Center*
- *Complimentary On-site laundry facilities*
- *Kem's Restaurant serving Breakfast and Dinner*
- *Complimentary Shuttle Service to the Gwinnett Center and a 5 mile radius of the hotel*

*Each guest room is designed to make you feel at home while away from home.*

- *143 beautifully appointed guest rooms*
  - *King or Double rooms available*
  - *37" flat screen televisions*
  - *Granite countertops*
  - *Holiday Inn Pillow Menu*
  - *Complimentary High Speed Wireless or Wired Internet Access*
  - *Complimentary in room safe*
  - *Complimentary Coffee maker, mini-fridge, microwave*
  - *Complimentary Hairdryer, iron and ironing board*

***Staying at the Holiday Inn is your home away from home.***

KELLER GRADUATE SCHOOL OF MANAGEMENT  
February 2010 Graduation

# JOSTENS

Jostens is the exclusive vendor for your graduation academic attire, personalized announcements, etc.

Please contact Jostens to place your order which will be shipped to your home address.

Options for ordering:

[www.shop.jostens.com](http://www.shop.jostens.com)

1.800.854.7464

NOTE: If you do not see your degree program when ordering any of the announcements online, you may click on "Other" near the top of the selection list in the drop-down box and type in your program (Jostens is in the process of adding a few missed programs).

**Ordering February 8 through February 20 will add an additional \$9.95 to the shipping charge.**

**NO ORDERS WILL BE ACCEPTED AFTER FEBRUARY 20.**

IF CORRECTIONS REGARDING ITEMS ORDERED ARE NECESSARY, PLEASE CALL THE JOSTENS 800# ENCLOSED WITH YOUR ORDER.

# Keller Graduate School of Management

FEBRUARY 2010 GRADUATION

## PHOTO SESSION HEAD SHOTS

(optional)

### Alpharetta Campus

Wednesday, February 24  
4 – 6:30 pm, Room 154

### Decatur Campus

Thursday, February 25  
2 – 7 pm, 4<sup>th</sup> floor Commons

***Bring your own academic attire***

**\$20 per package, includes shipping/handling**

Package includes:

- **Two (2) 8 x 10 photos, eight (8) wallets and**
- **Sixteen (16) half-wallets.**

QUESTIONS?

Photographer: Professor Linda Isabel [lisabel0@comcast.net](mailto:lisabel0@comcast.net)