

Keller



Graduate School of Management

Commencement Ceremony Sunday, June 21, 2009

Graduates report at 1 pm
Ceremony at 2 pm

Gwinnett Center Arena

The following information is provided to assist you in the graduation process:

- ▶ **Graduation Ceremony**
- ▶ **Gwinnett Center Arena Directions and Layout**
- ▶ **Frequently Asked Questions**
- ▶ **Jostens** (vendor for graduation attire, items)
- ▶ **Photo Session – Head Shots**

If you still have questions after reviewing this information, please contact one of the following:

Mable Myree, 404.760.1401, email mmyree@keller.edu

Jonathan Sharrow, 404.760.1405, email jsharrow@keller.edu

NOTE: There is no secured area for purses or personal items.

KELLER GRADUATE SCHOOL OF MANAGEMENT

GRADUATION CEREMONY

DATE : SUNDAY, JUNE 21, 2009

TIME: 1 PM – Graduates Arrive 2 PM – Ceremony

PLACE: Gwinnett Center Arena
6400 Sugarloaf Parkway
Duluth GA 30097
Telephone: 770.813.7500
Parking: No charge

DRESS

- Men: White shirt with tie, dark trousers and dark shoes. Please, no tennis shoes or sandals. Graduation gowns are fitted to wear with no jacket underneath.
- Women: White blouse, dark skirt, dress or slacks, dark shoes.
NOTE: Only symbols of academic achievement and/or organizational awards, such as, medals, and/or honor cords, are worn on top of the graduation gown.

TASSELS

Tassels are placed on the **LEFT** side of cap.

PHOTOGRAPHS

Sure Shot professional photographers will take two pictures of you receiving your diploma during the ceremony. The pictures may be viewed and ordered online at www.SureShotPhotography.com, DeVry is the password. Photographs will follow the same order of the Commencement Program and will be available for viewing June 23 through July 31. Also available for ordering online through Sure Shot is a DVD of the entire ceremony.

IMPORTANT NOTES

- **There is no secured area for purses or personal items.**
- Carry-in items may be subject to search.
- Please ask your guests to arrive on time in order to enjoy all of the ceremony.
- Guest seating is first come – first serve.
- Upon check in, you will be given your name card reflecting academic honors, if applicable. On stage, you will give your name card to the graduation announcer.
- If you have academic honors, you will be given an honors cord and tassel.
- Academic honors announced during the ceremony reflect the cumulative grade point average (CGPA) as of the end of the March 2009 session. Diplomas will be mailed after the ceremony and reflect honors from the final CGPA.
- Your guests' safety is important to us. Guests may take pictures/videos from their seats; however, they will not be permitted to leave their seats for this purpose while inside the Arena.

Gwinnett Center Arena

6400 Sugarloaf Parkway, Duluth, GA 30097

770.813.7500 or 800.224.6422

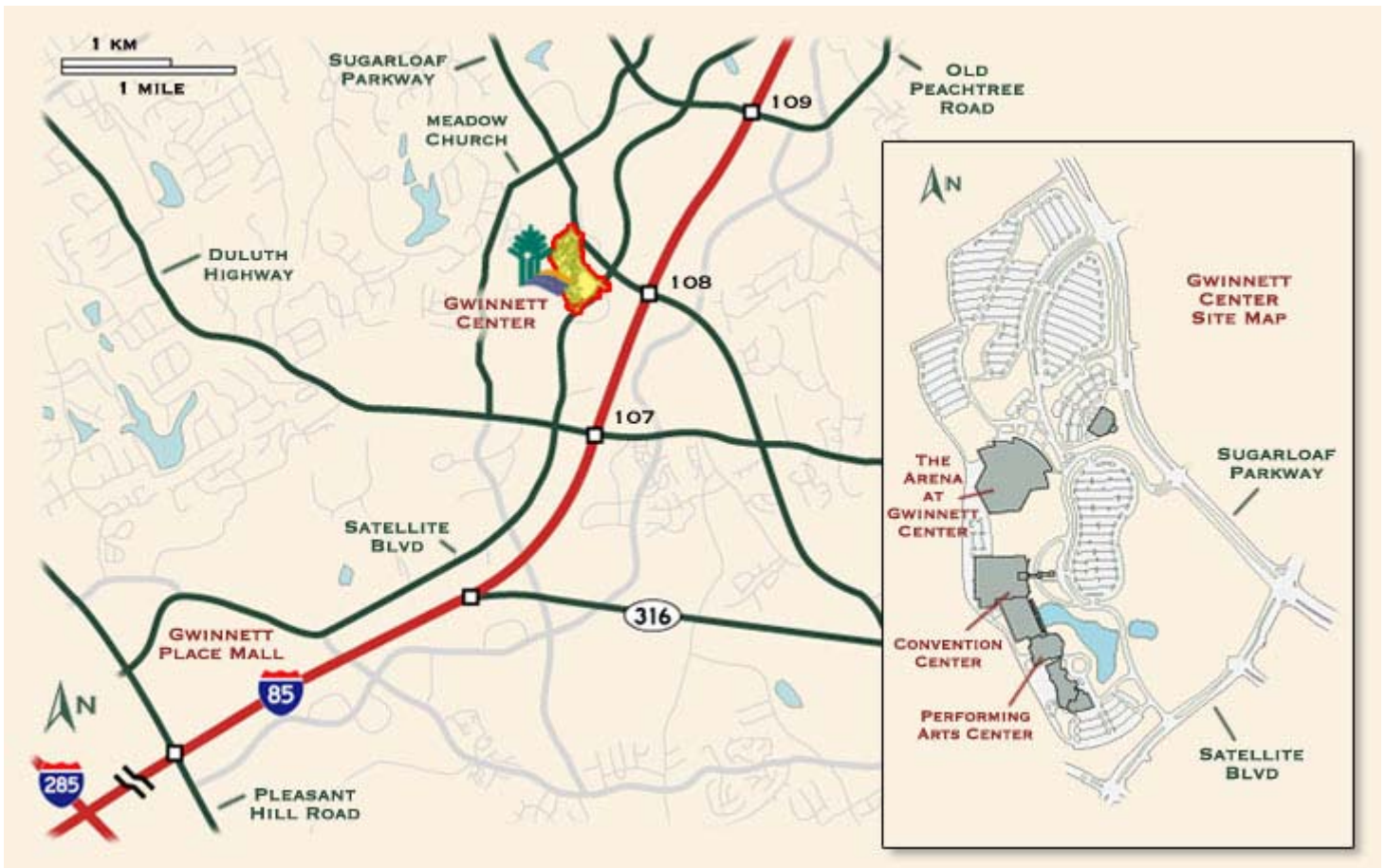
www.gwinnettcenter.com

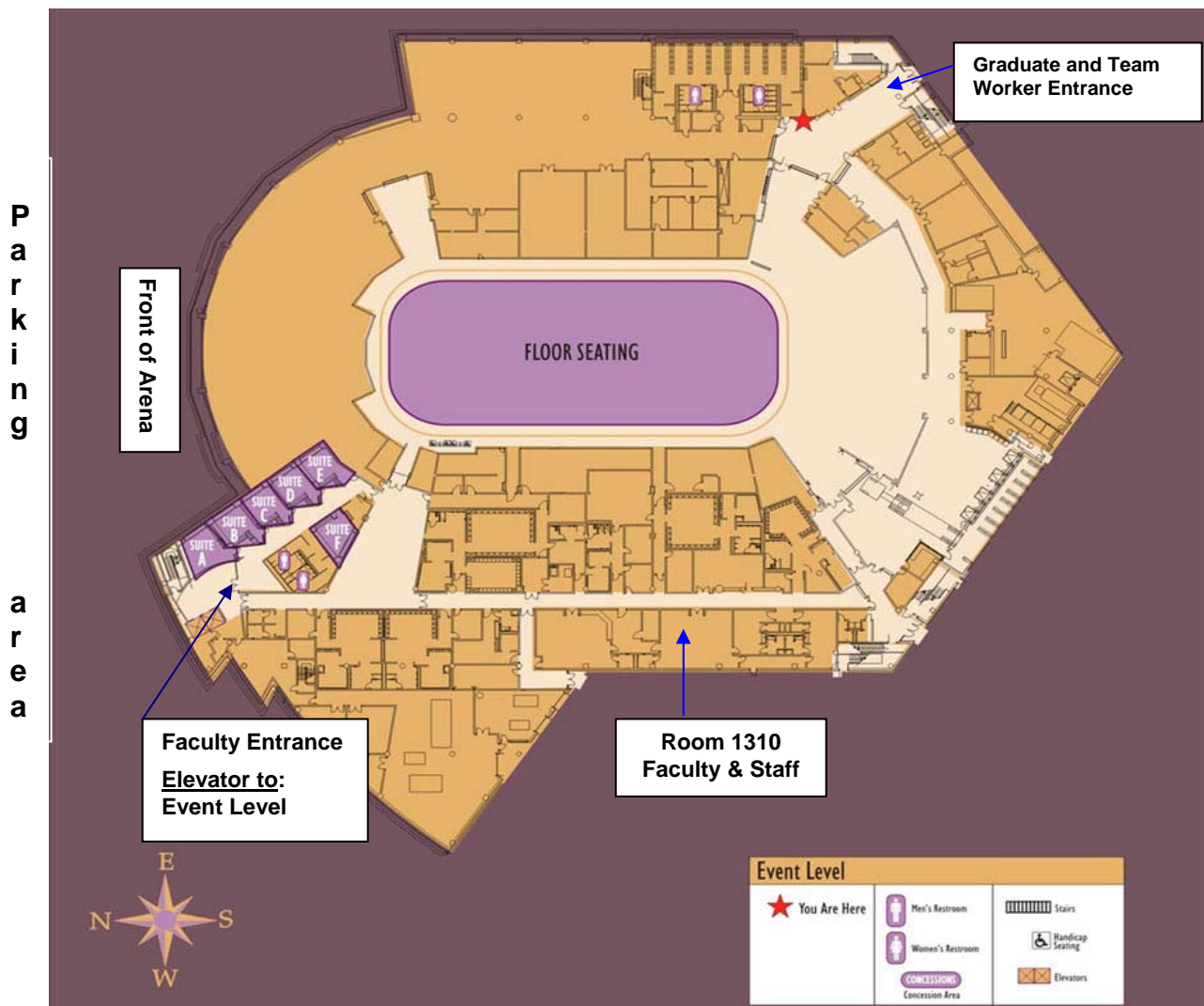
Directions

Gwinnett Center Arena is about 45 minutes north on I-85 from Atlanta's Hartsfield-Jackson International Airport and 30 minutes north on I-85 from downtown Atlanta.

Heading North: Take I-85 to Exit 108/Sugarloaf Parkway. Turn right off the exit, go back under the Interstate and cross over Satellite Blvd. The Gwinnett Center Arena is on the left.

Heading South: Take I-85 to Exit 108/Sugarloaf Parkway. Turn right off the exit and cross over Satellite Blvd. The Gwinnett Center Arena is on the left.





GWINNETT CENTER ARENA LAYOUT

6400 Sugarloaf Parkway
 Duluth, GA 30097
 770.813.7500 or 800.224.6422
www.gwinnettcenter.com
 Parking: No charge

KELLER GRADUATION CEREMONY
 June 21, 2009

Graduates report at 1 pm
Ceremony at 2 pm

Keller Graduate School of Management

June 2009 Graduation Ceremony

FREQUENTLY ASKED QUESTIONS

Is there a graduation ceremony rehearsal?

No, there is not. Please be at the Gwinnett Center Arena by 1 pm on June 21 with your academic attire. You will be given instructions about the ceremony at that time.

How many persons can be invited to the ceremony?

There is no limit.

Do my guests need invitations or tickets to get into the ceremony?

No, they do not.

Is there adequate parking?

Yes, at no charge.

How long is the ceremony?

Approximately 3 hours.

Do we have a DeVry corporate/discount rate at any of the hotels near the ceremony site?

Yes, we do (see following page). NOTE: DeVry University is not affiliated with, nor does it specifically recommend, the Hampton Inn.

What restaurants are located near the ceremony site?

Please visit online www.gwinnettcenter.com click "Guest Services", click "Around Gwinnett Center", then click "Where to Dine". Also, snacks will be available at the Concession booth located inside the Arena.

Will photos be taken at the ceremony?

Yes. Sure Shot professional photographers will take two pictures of you receiving your diploma on-stage during the ceremony. The pictures may be viewed and ordered online at www.SureShotPhotography.com, DeVry is the password. Photographs will follow the same order of the Commencement Program and will be available for viewing June 23 through July 31. Also available for ordering online through Sure Shot is a DVD of the entire ceremony.

If I have honors, when do I receive my honor cord and tassel for academic achievement?

Upon check-in at the ceremony.

If I cannot attend graduation, and I have academic honors, how can I get my honor cord and tassel?

After the ceremony, contact Mable Myree at 404.760.1401 or email mmyree@keller.edu.

Can more than one diploma be ordered?

No, only one.

When can I expect my diploma?

Approximately three months after the graduation ceremony.

*****SPECIAL RATES FOR GRADUATION*****

DeVry University

\$90/night, Monday through Wednesday

\$84/night, Thursday through Sunday

King or Double Rooms

Hampton Inn Lawrenceville, GA

**Call 770-338-9600 or toll-free at 800-hampton
and ask for the DeVry University rate.**

Hampton Inn is located just four miles from the Historical Lawrenceville, Georgia
Square and Gwinnett Center Arena

We offer:

100% Hampton Satisfaction guarantee and Honors Points

Three Diamond amenities

Complimentary hot item breakfast

Free internet and wireless connection

Cloud Nine beds in every room

Swimming Pool and much more!!!!

Lisa Duncan

Sales Manager

770-338-9600 Ex. 1005



KELLER GRADUATE SCHOOL OF MANAGEMENT
June 2009 Graduation

JOSTENS

Jostens is the exclusive vendor for your graduation academic attire, personalized announcements, etc.

Please contact Jostens to place your order which will be shipped to your home address.

Options for ordering:

www.shop.jostens.com

1.800.596.0038 for academic attire (do not order before April 8)

1.800.854.7464 for all other graduation items except academic attire.

NOTE: If you do not see your degree program when ordering any of the announcements online, you may click on "Other" near the top of the selection list in the drop-down box and type in your program (Jostens is in the process of adding a few missed programs).

Ordering June 1 through June 13 will add an additional \$9.95 to the shipping charge.

NO ORDERS WILL BE ACCEPTED AFTER JUNE 13.

IF CORRECTIONS REGARDING ITEMS ORDERED ARE NECESSARY,
PLEASE CALL THE JOSTENS 800# ENCLOSED WITH YOUR ORDER.

Keller Graduate School of Management
JUNE 2009 GRADUATION

PHOTO SESSION
HEAD SHOTS

(optional)

Alpharetta Campus
Wednesday, June 17
4 – 6:30 pm, Room 154

Decatur Campus
Thursday, June 18
2 – 7 pm, 4th floor Commons

Bring your own academic attire

\$20 per package, includes shipping/handling

Package includes:

- **Two (2) 8 x 10 photos, eight (8) wallets and**
- **Sixteen (16) half-wallets.**

QUESTIONS?

Photographer: Professor Linda Isabel lisabel0@comcast.net